

**NOTICE OF SPECIAL MEETING & AGENDA  
ASPEN BUSINESS PARK METROPOLITAN DISTRICT**

August 17, 2023  
9:15 A.M.

*This meeting will be held via teleconferencing and can be joined through the directions below:  
<https://us06web.zoom.us/j/83111360450?pwd=L2wyVHlkZ2NXNWdWalRZdWtrSU43UT09>*

Meeting ID: 831 1136 0450  
Passcode: 254294  
Call: 720-707-2699

**Aspen Business Park Metropolitan District Board of Directors**

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Mark Witkiewicz, President	Term to May 2027
Megan Waldschmidt, Secretary	Term to May 2027
Andrew Klein, Treasurer	Term to May 2025
VACANT	Term to May 2025
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**1. ADMINISTRATIVE MATTERS**

- a. Call to Order
- b. Declaration of Quorum and Confirmation of Director Qualifications
- c. Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest
- d. Approval of Agenda

**2. PUBLIC COMMENT** (Items not on the Agenda; Comments limited to three minutes per person)

**3. DIRECTOR MATTERS**

- a. Consider Appointment of Director
- b. Consider Election of Officer

**4. CONSENT AGENDA ITEMS** (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda. **Enclosures included in electronic packets; hard copies available upon request.**)

- a. Approval of Joint Special Meeting Minutes from July 19, 2023 (**enclosure**)
- b. Approval of Termination of Funding and Reimbursement Agreement (Operations and Maintenance) with ABP 470, LLC (**enclosure**)
- c. Ratification of Independent Contractor Agreement with Independent District Engineering Services, LLC for Cost Certification Services (**enclosure**)
- d. Ratification of Contract with Heatherly Creative LLC for Website Design Services (**enclosure**)
- e. Approval of Funding and Reimbursement Agreement with Chicken Loaf, LLC (**enclosure**)
- f. Approval of Public Improvements Acquisition and Reimbursement Agreement with Chicken Loaf, LLC (**enclosure**)
- g. Approval of Engagement Letter with Simmons and Wheeler for Accounting Services (**enclosure**)

**5. LEGAL MATTERS**

- a. Status of Amended and Restated Service Plan
- b. Adoption of Resolution No. 2023-08-01: Regarding Acceptance of District Eligible Costs (**enclosure**)
- c. Consider Approval of Termination of Infrastructure Acquisition and Reimbursement Agreement with

ABP 470, LLC (**enclosure**)

**6. OTHER BUSINESS**

- a. Next Regular Meeting – October 10, 2023 at 9:00 a.m.

**8. ADJOURNMENT**