

## RECORD OF PROCEEDINGS

---

MINUTES OF A JOINT SPECIAL MEETING OF  
THE BOARDS OF DIRECTORS OF THE  
AURORA CROSSROADS METROPOLITAN DISTRICT NOS. 1 – 2 AND  
CROSSROADS EAST METROPOLITAN DISTRICT  
(THE “DISTRICTS”)  
HELD  
FEBRUARY 16, 2023

A joint special meeting of the Boards of Directors of the Aurora Crossroads Metropolitan District Nos. 1 – 2 and Crossroads East Metropolitan District (referred to hereafter as the “Boards”) was convened on Thursday, February 16, 2023 at 8:00 a.m. The meeting was held via conference call and was open to the public.

### ATTENDANCE

Directors in Attendance Were:

Otis C. Moore III, President  
Megan Waldschmidt, Secretary

Andrew R. Klein, Treasurer, was absent and excused.

Also, In Attendance Were:

Jennifer Tanaka, Esq., Erin Stutz, Esq. and Audrey G. Johnson, Esq.; White Bear Ankele Tanaka & Waldron  
Lisa Johnson, Jason Carroll, Shauna D’Amato and Nancy Bach;  
CliftonLarsonAllen LLP (“CLA”)  
Joy Tatton; Simmons & Wheeler, PC  
Mark Witkiewicz; Board Candidate

### ADMINISTRATIVE MATTERS

**Call to Order and Quorum:** The meeting was called to order at 8:00 a.m. A quorum was confirmed.

**Disclosures of Potential Conflicts of Interest:** Attorney Tanaka advised the Boards that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Ms. Tanaka reported that disclosures for those directors with potential or existing conflicts of interest were filed with the Secretary of State’s Office and the Boards at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Boards. Attorney Tanaka noted that a quorum was present and inquired into whether members of the Boards had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The Boards determined that the participation of the members present was necessary to obtain a quorum or to otherwise enable the Boards to act.

## RECORD OF PROCEEDINGS

---

**Combined Meetings:** The Districts are meeting in a combined board meeting. Unless otherwise noted below, the matters set forth below shall be deemed to be the actions of the Aurora Crossroads Metropolitan District Nos. 1 and 2, and Crossroads East Metropolitan District, collectively.

**Location of Meeting and Posting of Meeting Notices. Approve Agenda:** The Boards reviewed the Agenda for the meeting. Following discussion, upon a motion duly made by Director Moore, seconded by Director Waldschmidt and, upon vote, unanimously carried, the Boards approved the Agenda, as presented, and excused the absence of Director Klein.

**Public Comment:** None.

DIRECTOR  
MATTERS

**Director Appointment:** Following discussion, upon a motion duly made by Director Moore, seconded by Director Waldschmidt and, upon vote, unanimously carried, the Boards appointed Mark Witkiewicz to the Boards of Directors. The Oath will be administered within 30 days.

**Election of Officers:** Following discussion, upon a motion duly made by Director Moore, seconded by Director Waldschmidt and, upon vote, unanimously carried, the Boards elected the following officers:

**Office:**

President	Otis C. Moore III
Secretary	Megan Waldschmidt
Treasurer	Andrew R. Klein
Assistant Secretary	Mark Witkiewicz
Assistant Secretary	VACANT

CONSENT AGENDA

The Boards were presented with the following Consent Agenda for consideration:

- A. Approval of Minutes from October 27, 2022 Joint Special Meeting.
- B. **ACMD2 Only:** Ratification of Subordinate Project Fund Requisitions: No. 5 - \$442,961.03; No. 6 - \$1,018,148.68; and No. 7- \$858,669.77.
- C. **ACMD1 Only:** Ratification of Claims Totaling \$17,745.76.
- D. Ratification of Fourth Amendment to the Aurora Regional Improvement Establishment Agreement No. 5.

Following review and discussion, upon a motion duly made by Director Moore, seconded by Director Waldschmidt and, upon vote, unanimously carried, the Boards approved and/or ratified approval, as appropriate, the Consent Agenda items as listed above.



**Certificate Of Completion**

Envelope Id: A2D8F7401DA646E99931C83F379E9E54	Status: Completed
Subject: Complete with DocuSign: Aurora Crossroads/CEMD - MINUTES - 02-16-2023 Joint Special Mtg (final).pdf	
Client Name: Aurora Crossroads MDs / Crossroads East MD	
Client Number: A162896-OS04-2023	
Source Envelope:	
Document Pages: 3	Signatures: 1
Certificate Pages: 4	Initials: 0
AutoNav: Enabled	Envelope Originator:
Enveloped Stamping: Enabled	Cindy Jenkins
Time Zone: (UTC-06:00) Central Time (US & Canada)	220 S 6th St Ste 300
	Minneapolis, MN 55402-1418
	Cindy.Jenkins@claconnect.com
	IP Address: 67.176.12.84

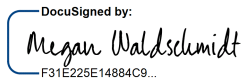
**Record Tracking**

Status: Original	Holder: Cindy Jenkins	Location: DocuSign
6/21/2023 4:04:00 PM	Cindy.Jenkins@claconnect.com	

**Signer Events**

Megan Waldschmidt  
meganw@westsideinv.com  
Secretary  
Security Level: Email, Account Authentication (None)

**Signature**

DocuSigned by:  
  
F31E225E14884C9...  
Signature Adoption: Pre-selected Style  
Using IP Address: 96.93.223.173

**Timestamp**

Sent: 6/21/2023 4:09:20 PM  
Resent: 6/22/2023 12:55:44 PM  
Resent: 6/27/2023 9:16:59 AM  
Viewed: 6/27/2023 9:54:10 AM  
Signed: 6/27/2023 9:54:18 AM

**Electronic Record and Signature Disclosure:**  
Accepted: 6/27/2023 9:54:10 AM  
ID: c0525c5c-bcef-4208-b248-dfd49d782533

In Person Signer Events	Signature	Timestamp
<b>Editor Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Agent Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Intermediary Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Certified Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Carbon Copy Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Witness Events</b>	<b>Signature</b>	<b>Timestamp</b>
<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
Envelope Sent	Hashed/Encrypted	6/21/2023 4:09:20 PM
Certified Delivered	Security Checked	6/27/2023 9:54:10 AM
Signing Complete	Security Checked	6/27/2023 9:54:18 AM
Completed	Security Checked	6/27/2023 9:54:18 AM
<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
<b>Electronic Record and Signature Disclosure</b>		

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, CliftonLarsonAllen LLP (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

**How to contact CliftonLarsonAllen LLP:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [BusinessTechnology@CLAconnect.com](mailto:BusinessTechnology@CLAconnect.com)

**To advise CliftonLarsonAllen LLP of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [BusinessTechnology@CLAconnect.com](mailto:BusinessTechnology@CLAconnect.com) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

**To request paper copies from CliftonLarsonAllen LLP**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [BusinessTechnology@CLAconnect.com](mailto:BusinessTechnology@CLAconnect.com) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

**To withdraw your consent with CliftonLarsonAllen LLP**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to [BusinessTechnology@CLAconnect.com](mailto:BusinessTechnology@CLAconnect.com) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify CliftonLarsonAllen LLP as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by CliftonLarsonAllen LLP during the course of your relationship with CliftonLarsonAllen LLP.